

Presentation Review Form

Presenter/Topic: _____

Rate the presentation (1-5, where 5 is best) according to the criteria below.

Note: Circle "-" to give a 1/2 score between numerals

Presentation demonstrates knowledge/understanding of the reading(s) (assuming minimal prior familiarity)	1 - 2 - 3 - 4 - 5
Presentation is well-prepared and organized	1 - 2 - 3 - 4 - 5
Presentation encourages audience interaction and effectively responds to audience questions and comments	1 - 2 - 3 - 4 - 5
Effective visual aids are used (e.g. slides, pictures, charts, graphs, etc.): clear, concise, legible, well formatted, important points visually emphasized	1 - 2 - 3 - 4 - 5
Speaking skills: volume, pace, well-enunciated, coherent, understandable, confident posture, maintains eye contact, ...	1 - 2 - 3 - 4 - 5
<u>Overall: how effectively did this presentation convey the material</u>	<u>1 - 2 - 3 - 4 - 5</u>

Please provide additional constructive comments/suggestions for the presenter(s) below.